

Approval of the Minutes

March 24, 2020

Emergency – Covid 19

**EMERGENCY MEETING
OF THE BOARD OF DIRECTORS OF THE
LUMBERTON MUNICIPAL UTILITY DISTRICT**

The emergency meeting of the Board of Directors of the Lumberton Municipal Utility District was held on Tuesday, March 24, 2020, at 3:00 p.m. at the offices of the District via conference call pursuant to notice duly posted in accordance with the law. The following members of the Board were present:

David Pitchford

Roger Smith

David Desormeaux

Nick Carter

Absent: Jimmy Burk

The meeting was convened via conference call at 3:03 p.m. Also participating in the meeting were Robb Starr and Carla Belt as employees of the District, Benny Lewis as Operations Manager and Guy N. Goodson of Germer PLLC as legal counsel for the District.

Agenda Item No. 1: **General Status of Operations.** The Board recognized Interim General Manager Robb Starr who advised the Board on the operations of the District, and since the event of the COVID-19 Virus and the limitation on personnel activities within the District, Mr. Starr also advised of conditions concerning staff and continuation of business operations and advised that he would notify the Board if there were any concerns among staff or their families relative to becoming symptomatic as to the virus.

Agenda Item No. 2: **Limiting Access to Building.** The Board recognized Mr. Starr who again acknowledged that based upon the orders of the Governor and the orders of Hardin County Judge, the District had closed access to the District's office building to the public, and all transactions had to be conducted through the drive through window at the District's office building or by telephone.

Agenda Item No. 3: **District Finances.** The Board again recognized Mr. Starr who stated that to date, the District had not experienced any decline in water revenue billings or collections; however, based upon


discussions with others, including Board members and legal counsel, the District would forego utility service disconnects for an additional period of 30 days beyond a current service cutoff date. Upon questioning, Mr. Starr noted that District staff would continue to provide the disconnect notices and track activities, but would not perform disconnects until following an additional billing cycle or approximately 30 days from the emergency meeting date.


Agenda Item No. 4: Customer Service Status. The Board carried forward on additional issues concerning customer service status. Mr. Starr noted that other than the granting of the additional grace period for service disconnects, the District was continuing service obligations but working, whenever possible, to maintain the social distancing and other requirements placed by the State or County on business operations. Mr. Starr obviously noted that due to the nature of the work of the District, many District obligations, including conduct of operations in the field, would require District employees to work in closer proximity than the social distancing recommended. Mr. Starr stated that other business activities though would continue unless he advised the Board otherwise.

Agenda Item No. 5: Payment of Bills. After discussion and upon motion duly made by Director Pitchford and seconded by Director Desormeaux, the accounts payable were approved for payment as presented.

Agenda Item No. 6: Adjournment. There being no further business, the meeting was adjourned at 3:33 p.m.

ATTEST


Secretary of the Board


President of the Board